



Request for Proposal (RFP) - Procurement of 500 Lenovo 300e Laptops

Introduction:

Putnam County Charter School System is seeking proposals from qualified vendors for the procurement of 500 Lenovo 300e laptops. These laptops will be used by students in our educational institution/organization.

Objective:

The objective of this procurement is to acquire reliable and durable laptops that meet the specific needs of our users while providing value for our investment. The selected vendor will be responsible for providing high-quality Lenovo 300e laptops along with any necessary accessories and support services.

Specifications:

- Quantity: 500 Lenovo 300e laptops
- Processor: Intel Celeron or equivalent
- Memory: 4GB RAM or more
- Storage: 64GB eMMC or more
- Display: 11.6-inch HD touchscreen
- Operating System: Windows 11 Pro or equivalent
- Connectivity: Wi-Fi, Bluetooth
- Ports: USB, HDMI, headphone/microphone combo jack
- Battery Life: Minimum 8 hours
- Warranty: Minimum 3-year Lexicon warranty
- Optional: Stylus support, ruggedized design for durability

Submission Requirements:

Proposals should include the following:

Detailed specifications of the Lenovo 300e laptops being offered, including model numbers and configurations.

Pricing for the quantity of 500 laptops, inclusive of any discounts, taxes, and shipping costs.

Warranty information and any available extended warranty options.

Delivery timeline and availability of stock.

Information about the vendor's after-sales support services, including technical support and repair/replacement policies.

Any additional accessories or services offered (e.g., carrying cases, asset tagging).

Company profile, including experience in supplying similar products to educational institutions and references.

Evaluation Criteria:

Proposals will be evaluated based on the following criteria:

Compliance with specifications and requirements.

Price competitiveness and overall value.

Quality and reliability of the offered products.

Vendor's reputation, experience, and customer references.

After-sales support and warranty terms.

Contact Information:

For inquiries and submission of proposals, please contact:

Ryan Rogers

Director of Technology

Note:

Putnam County Charter School System reserves the right to accept or reject any proposal and to negotiate terms with one or more vendors. This RFP does not commit Putnam County Charter School System to enter into a contract or purchase any products or services.